



**Meeting of the
General Government Services Committee**

Wednesday September 5, 2018

1:00 p.m.

MINUTES

PRESENT :

Council

Michel Thibodeau, Presiding officer
André Chamailard
Johanne Portelance

Absence

Jeanne Charlebois, ex-officio

Resource persons

Christine Groulx, Clerk
Philippe Timbers, Treasurer
Dominique Dussault, Director of Human Resources

1. Opening of the meeting

The presiding officer calls the meeting to order at 1:10 p.m.

2. Adoption of the agenda

Moved by Johanne Portelance
Seconded by André Chamailard

Be it resolved that the agenda be adopted as presented.

Carried.

3. Disclosures of conflicts of interest

None.

4. Visitors

None.

5. Administration

5.1 Follow-up on last meetings

None.

6. Finance

None.

7. Clerk

7.1 Calendars of meetings for October and November

It is agreed that the General Government Services Committee will not hold meetings in October and November, unless a subject needs to be dealt with, then a special meeting will be called.

For other committees, they will be asked to discuss this subject at their next meeting.

7.2 Retention By-law

Moved by André Chamailard
Seconded by Johanne Portelance

Be it is recommended to submit to Council at the September 24 meeting, a new retention by-law.

Carried.

8. Human Resources

8.1 Health and Safety

No subject.

8.2 Smoking Policy (Laws new provisions)

Discussion on new provisions since July 1st concerning smoking, vaping and

cannabis. New signs must be installed.

Proposed by Johanne Portelance
with the support of André Chamaillard

Be it is recommended that the current two smoking by-laws within the buildings and vehicles of the Town and the perimeter of the Complex.

Carried.

9. By-law Enforcement

No subject.

10. Question Period

None.

11. Other items

No subject.

12. Closed meeting

Moved by André Charmaillard
Seconded by Johanne Portelance

Be it resolved that a closed meeting be held at 1:50 p.m. to discuss item 12.1 as per Section 11(1) (d) of the Procedural By-law because the discussion concerns labour relations.

Carried.

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved to resume the meeting at 2:55 p.m.

Carried.

12.1 Personnel, Re: Mandate for non-unionized intern equity

For discussion.

13. **Adjournment**

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved that the meeting be adjourned at 2:55 p.m.

Carried.

Michel Thibodeau, Presiding officer

Christine Groulx, Clerk