



**Meeting of the
General Government Services Committee**

Wednesday May 2, 2018

1:00 p.m.

MINUTES

PRESENT :

Council

Michel Thibodeau, Presiding officer
André Chamaillard
Johanne Portelance
Jeanne Charlebois, Ex-officio

Absence

None.

Resource persons

Christine Groulx, Clerk
Philippe Timbers, Treasurer

1. Opening of the meeting

The presiding officer calls the meeting to order at 1:00 p.m.

2. Adoption of the agenda

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved that the agenda be adopted after the addition of the following items and the withdrawal of item 6.2:

- 6.8 Disposal of obsolete equipment Policy
- 9.1 Garbage complaint
- 12.2 Dispatch services

Carried.

3. Disclosures of conflicts of interest

None.

4. Visitors

Mrs. Linda Duval asks the committee for permission to keep three dogs. After discussion, the committee gave her two weeks to find an adoption home for the third dog.

5. Administration

5.1 Follow-up on last meetings

None.

5.2 Reserves and Reserves funds Policy

5.3 Standard Operating Procedure for the use of Federal Gas Tax Funds

The final versions have been circulated to the committee and if no correction needed, these two policies will be presented to Council for adoption.

6. Finance

6.1 Cash flow

The Treasurer informs that the Town is in good financial position.

6.2 Municipal properties

This item is withdrawn.

6.3 Deferred revenues

Moved by Johanne Portelance
Seconded by André Chamaillard

That is be recommended that the Treasurer applies against the non-funded capital expenditures by November 30, 2018 the following five deferred revenues, which have been outstanding for several years:

- Capital infrastructure;
- Ministry of Natural Resources;
- Olympic flame;

- P & R Community Development Corporation;
- MEDCIT

Carried.

6.4 Reserve funds

Moved by André Chamaillard
Seconded by Johanne Portelance

That is be recommended the transfer to a new reserve “Pumping stations” the amounts from reserve funds “Subdivision Desjardins” and “Subscription Committee” and in the reserve “Recreation structures” the amounts from the reserve fund “Recreation Subdivision” and the “Recreation Contract”.

Carried.

6.5 False alarms

Discussion on the difficulty to charge for false alarms. It is suggested to ask the Police Services Board to discuss this matter at their next meeting.

6.6 Agreement with National Bank

Moved by André Chamaillard
Seconded by Johanne Portelance

That is be recommended the signature of a two-year agreement with the National Bank.

Carried.

6.7 Proposition Telcom Enterprises

Moved by Johanne Portelance
Seconded by André Chamaillard

That is be recommended Option A from Telcom Enterprises proposal for the study on the amount paid for telephones, cellulators and Internet.

Carried.

6.8 Disposal of obsolete equipment Policy

Moved by André Chamaillard

Seconded by Johanne Portelance

That is be recommended to increase to \$10,000.00 the limit the CAO can authorize the disposal of obsolete equipment.

Carried.

7. **Clerk**

No subject.

8. **Human Resources**

8.1 **Health and Safety**

No subject.

9. **By-law Enforcement**

9.1 **Garbage complaint**

Send a notice to the owner of the building located on Main East and Race.

10. **Question Period**

None.

11. **Other items**

No subject.

12. **Closed meeting**

Moved by Johanne Portelance
Seconded by André Charmaillard

Be it resolved that a closed meeting be held at 3:00 p.m. to discuss items 12.1 and 12.2 as per Section 11(1) (b) of the Procedural By-law because the discussion concerns an employee of the Town and 11 (1) (k) concerning economic information on the dispatch services.

Carried.

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved to reopen the meeting at 3:35 p.m.

Carried.

12.1 Personnel, Re: Finance

For discussion.

12.2 Dispatch Services

For discussion.

13. Adjournment

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved that the meeting be adjourned at 3:35 p.m.

Carried.

Michel Thibodeau, Presiding officer

Christine Groulx, Clerk