



**Meeting of the
General Government Services Committee**

Wednesday April 4, 2018

1:00 p.m.

MINUTES

PRESENT :

Council

Michel Thibodeau, Presiding officer
André Chamaillard
Johanne Portelance

Absence

Jeanne Charlebois, Ex-officio

Resource persons

Christine Groulx, Clerk
Philippe Timbers, Treasurer

1. Opening of the meeting

The presiding officer calls the meeting to order at 1:00 p.m.

2. Adoption of the agenda

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved that the agenda be adopted after the addition of the following item:

9.2 Complaint regarding taxis

Carried.

3. Disclosures of conflicts of interest

None.

4. Visitors

None.

5. Administration

5.1 Follow-up on last meetings

None.

6. Finance

6.1 AMO, Re: Municipal Funding for cannabis

An amount of approximately \$10,000.00 will be given to the Town to address this subject. For the moment this amount will be put in a reserve for future needs considering the unknown towards this new regulation.

6.2 AMO, Re: Fud for Main Street revitalization

The agreement was received, a by-law will be presented at the April 30 meeting.

6.3 Deferred revenues

Discussion.

6.4 Draft policy on reserves and reserve funds

6.5 Draft for Standard Operating Procedures for the use of Federal Gas Tax Fund

The Treasurer files two draft policies requested by the government. They will be presented to Council for adoption.

7. Clerk

7.1 Update on the Request for Proposal process for insurance

The process has started with the assistance of the new consultant.

8. Human Resources

8.1 Health and Safety

No subject.

8.2 Filing of inspection reports of workplace

The following reports are filed to the committee and reports with uncompleted actions will be submitted to the concerned Presiding Officer.

Municipal garage - September 14, 2016

Sport complex - September 28, 2017

Municipal garage – September 20, 2017

Filtration plant, water tower, warehouse – October 17, 2017

Town Hall – December 5, 2017

Municipal garage – February 14, 2018

Warehouse, bathrooms at the Sports complex and Maison de l'île – February 21, 2018

Old Mills, Cadieux and Larocque Parks cottages – February 21, 2018

9. By-law Enforcement

9.1 Complaint on noise caused by automobiles on McGill and Nelson

Make an acknowledgement receipt will be sent and this matter will be referred to the police services board.

9.2 Complaint regarding taxis

Discussion on a complaint from a taxi company regarding the non-compliance to the municipal by-law on the use of meters. To be verified.

10. Question Period

None.

11. Other items

11.1 E-mail concerning medical dispensary of cannabis

Reply to this e-mail that this kind of dispensaries are governed by the province not by the Town.

12. Closed meeting

Moved by André Chamaillard

Seconded by Johanne Portelance

Be it resolved that a closed meeting be held at 2:05 p.m. to discuss item 12.1 as

per Section 11(1) (b) of the Procedural By-law because the discussion concerns an employee of the Town.

Carried.

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved to reopened the meeting at 2:30 p.m.

Carried.

12.1 Personnel

For discussion.

13. Adjournment

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved that the meeting be adjourned at 2:30 p.m.

Carried.

Michel Thibodeau, Presiding officer

Christine Groulx, Clerk