



**Meeting of the  
General Government Services Committee**

**Tuesday, March 6, 2018**

**1:00 p.m.**

**MINUTES**

**PRESENT :**

**Council**

Michel Thibodeau, Presiding officer  
André Chamaillard  
Jeanne Charlebois, Ex-officio

**Absence**

Johanne Portelance

**Resource persons**

Christine Groulx, Clerk  
Philippe Timbers, Treasurer

**1. Opening of the meeting**

The presiding officer calls the meeting to order at 1:00 p.m.

**2. Adoption of the agenda**

Moved by Jeanne Charlebois  
Seconded by André Chamaillard

**Be it resolved** that the agenda be adopted after the addition of the following items:

- 6.2 Update on the annual audit
- 6.3 Requests for donation

**Carried.**

**3. Disclosures of conflicts of interest**

None.

**4. Visitors**

None.

**5. Administration**

**5.1 Follow-up on last meetings**

None.

**5.2 Recurrent telephone network problems**

Discussion of the pitiful service of the company responsible for repairing the telephone system. The UCPR presented three options, including the termination of the maintenance contract, this option will be preferred.

**5.3 Service proposal from Predictive Success Corporation**

For information.

**5.4 Convex, Re: Janitor contract for OPP detachment**

3% increase starting March 1, 2018.

**6. Finance**

**6.1 Electronic payments of invoices**

Verification has been made with Deloitte and the National Bank for the electronic payments.

Moved by Jeanne Charlebois  
Seconded by André Chamaillard

**Be it resolved** to recommend council the electronic payments to certain suppliers and consequently to modify the agreement with the National Bank to allow a single signature for these transactions and to modify the payment policy, if applicable.

**Carried.**

## 6.2 Update on the annual audit

The auditors are in their third week of work, the audit is progressing well. They confirmed the surpluses estimated by the Treasurer.

## 6.3 Requests for donation

Presentation of the requests for donation received.

Moved by André Chamaillard  
Seconded by Jeanne Charlebois

**Be it resolved** to recommend council the amended donations list.

**Carried.**

## 7. Clerk

### 7.1 Draft by-law for electoral signs

Moved by Jeanne Charlebois  
Seconded by André Chamaillard

**Be it resolved** to recommend council the adoption of the amended draft by-law for electoral signs.

**Carried.**

## 8. Human Resources

### 8.1 Health and Safety

No subject.

## 9. By-law Enforcement

### 9.1 Letter from Hawkesbury Taxi

Need to verify the year of the vehicle and the by-law's restrictions.

## 10. Question Period

Complaints are made for the by-law officers.

## 11. Other items

None.

**12. Closed meeting**

None.

**13. Adjournment**

Moved by André Chamaillard  
Seconded by Jeanne Charlebois

**Be it resolved** that the meeting be adjourned at 2:15 p.m.

**Carried.**

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**Michel Thibodeau, Presiding officer**

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**Christine Groulx, Clerk**