



**Meeting of the
General Government Services Committee**

Tuesday, December 5, 2017

1:00 p.m.

MINUTES

PRESENT :

Council

Michel Thibodeau, Presiding officer
André Chamaillard
Johanne Portelance
Jeanne Charlebois, Ex-officio

Absence

None.

Resource persons

Christine Groulx, Clerk
Philippe Timbers, Treasurer

1. Opening of the meeting

The Presiding Officer calls the meeting to order at 1:05 p.m.

2. Adoption of the agenda

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved that the agenda be adopted after the addition of the following items:

- 6.4 Allocation of surplus for the year
- 6.5 Pre-authorized payments

Carried.

- 7.3 Calendar of meetings for January
- 11.1 Garbage, Race Street
- 12.2 Personnel

3. Disclosures of conflicts of interest

None.

4. Visitors

None.

5. Administration

5.1 Follow-up on last meetings

** Philippe Timbers informs the Committee on an assessment, representing approximately \$50,000.00 in supplementary taxes for the Town.

6. Finance

6.1 2018 assessment

The assessment roll has not yet been filled but the Treasurer circulates a report from MPAC.

6.2 2017 Year-end

The auditors should start the audit on the week of February 19.

6.3 Detailed list of deposits

The Treasurer presents the list of the various deposits the Town holds.

6.4 Allocation of surplus for 2017

Moved by Johanne Portelance
Seconded by André Chamailard

Be it resolved to present to Council the recommendation submitted by the Treasurer on the allocation of surplus for the year 2017.

Carried.

6.5 Pre-authorized payments

The Treasurer explains that the Finance department will offer to the taxpayers an additional option for pre-authorized payments. The amounts due will be withdrawn on the due date in addition to the monthly option.

7. Clerk

7.1 Report on election

The Clerk resumes the report that she will submit to Council at the meeting to be held on December 18.

7.2 Amendment to Procedural By-law

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved to present to Council the recommendation submitted by the Clerk concerning the amendments to Procedural By-law.

Carried.

7.3 Calendar of meetings for January

Discussion on Council and committees meetings considering the closure of Town Hall until January 3. It is agreed that the January 8 Council meeting and the January 3, committee meeting will not be held. Other committees will advise of their intention for their January meeting.

8. Human Resources

8.1 Health and Safety

No subject.

8.2 X-Mas Eve

The afternoon of Christmas Eve is usually given off to the employees but considering that the 24th is a Sunday, the committee will verify.

9. By-law Enforcement

No subject.

10. Question Period

None.

11. Other items

11.1 Garbage, Race Street

Councillor André Chamaillard discusses a garbage matter on Race Street. The bags are left open on the sidewalk. A letter will be sent to the building owner.

**** The meeting is temporarily adjourned at 2:20 p.m. and resumes at 2:30 p.m.**

12. Closed meeting

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved that a closed meeting be held at 2:30 p.m. to discuss items 12.1 and 12.2.

Carried.

Moved by André Chamaillard
Seconded by Johanne Portelance

Be it resolved that the meeting be reopened at 2:40 p.m.

Carried.

12.1 Legal action

For discussion.

12.2 Personnel

For discussion.

13. Adjournment

Moved by Johanne Portelance
Seconded by André Chamaillard

Be it resolved that the meeting be adjourned at 2:40 p.m.

Carried.

Michel Thibodeau, Presiding Officer

Date:

Christine Groulx, Clerk

Date: