



Economic Development and Tourism Services Committee meeting

September 8, 2017

9:00 a.m.

MINUTES

PRESENT:

Council

Johanne Portelance, President and Councillor
Yves Paquette, Councillor
Jeanne Charlebois, ex-officio

Resource persons

Jean-Claude Miner, Chief Building Official
Manon Belle-Isle, Planner
Guillaume Boudrias, Project Manager - Civil Engineering
Lucie L. Titley, Administrative Assistant

MOTIVATED ABSENCE: Pierre Ouellet, Councillor

Visitors

1. Opening of the meeting

The Presiding Officer calls the meeting to order at 9:00 a.m.

2. Adoption of the agenda

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved that the agenda be adopted after the addition of the following items:

- 6.3 Development of a Community Improvement Plan (CIP)
- 6.4 Zoning by-law revision

- 6.5 Amendment to zoning by-law
- 6.6 Project - subdivision Western part of the town
- 7.4 Aqueduct - Spence Street
- 11.1 Fine
- 11.2 Letter of credit

Carried

3. Correction and follow-up of the last minutes

none

4. Disclosures of conflicts of interest

none

5. Visitors

none

6. Planning

6.1 Harden Project - Tupper Street

The second phase of the Harden project, on the Amoco site, zoned commercial-regional was launched.

Be it resolved to recommend to municipal council that Mr Harden's request regarding the hydro poles be accepted.

Carried

6.2 Complaints - fences and cedar hedges

The by-law N° 35-2013 was implemented so the owners would be responsible for their own fences and cedar hedges. The Town does not have to interfere in such complaints or misunderstandings between neighbours.

6.3 Development of a Community Improvement Plan (CIP)

On account of the small number of participants, a second invitation to participate to the survey was sent out. The deadline for participating has been extended to September 17, 2017.

6.4 Zoning by-law revision

From now on, the zoning by-law can be easily read. An open-house will be held in October. The revised zoning by-law should be presented to the municipal council at the beginning of November 2017.

6.5 Amendment to zoning by-law

The item will be discussed at the municipal council's meeting on October 16, 2017.

6.6 Project - subdivision Western part of the town

The committee receives the information.

7. Construction

7.1 Summary building permits report for June, July and August 2017

The committee receives the information.

7.2 VRM Construction & Equipment

In order to comply with his permit request, Mr Zafiratos will have to submit a site plan. Mrs Charlebois suggests that Mr Zafiratos be present at the next meeting, held on October 13, 2017.

7.3 Robert Valérie and Maria Valérie 139 Richer Street

The single family house at 139 Richer Street was converted into six residential apartments without a permit. The tenants were asked to leave their apartment since the apartments were not safe.

7.4 **Aqueduct - Spence Street**

A letter from the engineer confirming that the insulation on the pipe conforms with the Town's approved plans should follow.

8. **Economic Development**

8.1 **Ongoing projects**

Mrs Manon Belle-Isle, Planner and Mr Guillaume Boudrias, Project Manager - Civil Engineering present their ongoing projects.

9. **Question/Comment period**

none

10. **Other items**

11. **Closed meeting**

11.1 **Fine**

11.2 **Letter of credit**

Moved by Jeanne Charlebois
Seconded by Yves Paquette

Be it resolved to resume the meeting at 10:55 a.m. to discuss items 11.1 and 11.2.

Carried

Moved by Yves Paquette
Seconded by Jeanne Charlebois

Be it resolved that the meeting be reopened at 11:10 a.m.

Carried

12. **Adjournment**

Moved by Jeanne Charlebois
Seconded by Yves Paquette

Be it resolved that the meeting be adjourned at 11:12 a.m.

Carried

Johanne Portelance, President and Councillor

Date : _____