



**THE CORPORATION OF THE TOWN OF HAWKESBURY**

**Recreation and Culture Services Committee**

**Wednesday, June 14, 2017**

**1:15 p.m.**

**MINUTES**

**PRESENT:**

**Council**

Councillors: André Chamaillard, Yves Paquette, Johanne Portelance, Jeanne Charlebois, Mayor and ex-officio member.

**Resource persons**

Nicole Trudeau, Manager of Recreational, Community and Cultural activities.  
Gérald Dicaire, Municipal Building Superintendent.  
Lucie Trudeau, Clerk-typist II.

**1. Opening of the meeting**

Moved by Johanne Portelance  
Seconded by Yves Paquette

**Be it resolved** that this meeting be declared open at 1:14 p.m.

**2. Adoption of the agenda**

Moved by Yves Paquette  
Seconded by Johanne Portelance

**Be it resolved** that the agenda be adopted after the addition of the following items:

- 5.5 Parks Agreement
- 6.5 Ultimate Frisbee - Proposal

**Meeting of the Recreation and Culture Services Committee – May 10, 2017**

- 7.1 Assets Management and Inspections
- 7.3 Walking Trail
- 10.5 Screen
- 10.6 iPad (Tourism)

Carried.

**3. Disclosures of conflicts of interest**

None.

**4. Visitors**

**4.1 Lynda Clouette and Grace Batista – Le Chenail - Sign**

In the absence of Le Chenail, Mrs. Nicole Trudeau explains to the Committee their request for a sign.

Moved by Johanne Portelance  
Seconded by Yves Paquette

**Be it resolved** to build a cement base designed to hold a sign on the Maison de l'île land.

Carried.

**5. Recreation**

**5.1 Sports Complex 40<sup>th</sup> Anniversary**

For information.

**5.2 User Fees**

User fees, maintenance and refund costs for the use of facilities are discussed. The no charge rental of the community hall by Carefor is discussed.

**5.3 Upcoming Projects**

Upcoming events should be mentioned at monthly televised Council meetings.

**5.4 Recreation Roundtable - UCPR**

We are part of a group comprising of all recreation managers of the county of Prescott and Russell who meets twice yearly to exchange ideas to benefit service to the community.

**5.5 Parks Agreement**

For information.

**6. Sports Activities**

**6.1 Information distributed to committee members regarding scheduled activities on ice # 1**

Previously discussed at item 5.3.

**6.2 BikeFest - Update**

For information.

**6.3 Summer season programming for the municipal parks - Update**

For information.

**6.4 Canada Day / ORF - Update**

For information.

**6.5 Ultimate Frisbee - Proposal**

The ESCRH would like to create an Ultimate Frisbee league in partnership with the Town of Hawkesbury.

Moved by Yves Paquette  
Seconded by Johanne Portelance

**Be it resolved** to recommend to the Council to create an Ultimate Frisbee league.

**Carried.**

**7. Recreation Facilities**

**7.1 Assets Management and Inspections**

For information.

**7.2 Archery**

For information. The request to use the multi room for archery classes is denied.

**7.3 Walking Trail**

The Confederation park walking trail was destroyed during the construction of the Long Sault bridge. To bring back this trail a cost estimate is required.

**7.4 Reciprocal Agreement**

For information.

**7.5 Workplace Health and Safety (WHS)**

For information.

**8. Culture**

**8.1 Pins for Canada's 150<sup>th</sup> - Budget**

For information.

**9. Questions / Comment Period**

Benoît Crête requests an event schedule for the parks.

**10. Various**

**10.1 Proofreader / Translator**

For information. Mrs. Aline Parent is approved for further proofreading and translating of documents.

**10.2 Volunteer Recognition Evening**

After verification with the finance department, an interest rate will be fixed for the outstanding invoices.

**10.3 The Regional**

For information.

**10.4 Training**

For information. The Liquor Control Board of Ontario' inspector advised the recreation manager that the maintenance employees that work from time to time in a security role must be Smart Serve certified. These employees will be trained.

**10.5 Screen**

Publicity photographs will be chosen for the screen.

**10.6 IPad (Tourism)**

For information. The recreation manager will purchase an iPad destined for the tourism information desk.

Lucie Trudeau has been asked to leave the meeting at 3:09 p.m.

**11. In-Camera Meeting**

Moved by Johanne Portelance  
Seconded by Yves Paquette

**Be it resolved** to hold an in-camera meeting at 3:10 p.m.

**Carried.**

**11.1 Personnel**

**Reopening of the meeting**

Moved by Yves Paquette  
Seconded by Johanne Portelance

**Be it resolved** to reopen the meeting at 3:40 p.m.

**Carried.**

**12. Ajournment**

Moved by Johanne Portelance  
Seconded by Yves Paquette

**Be it resolved** to adjourn the meeting at 3:41 p.m.

**Carried.**



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**André Chamailard**  
Presiding Officer



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**Nicole Trudeau**  
Manager of Recreational, Community and  
Cultural activities

\_\_\_\_\_  
21-06-2017

Date

\_\_\_\_\_  
June 16, 2017

Date