



**Meeting of the
General Government Services Committee meeting**

Wednesday, March 1, 2017

1:00 p.m.

MINUTES

PRESENT :

Council

Michel Thibodeau, Presiding officer
Johanne Portelance
Jeanne Charlebois, Ex-officio

Absent

André Chamailard

Resource persons

Christine Groulx, Clerk
Philippe Timbers, Treasurer
Élise Larocque, Human Resources Manager

1. Opening of the meeting

The Presiding Officer calls the meeting to order at 1:05 p.m.

2. Adoption of the agenda

Moved by Jeanne Charlebois
Seconded by Johanne Portelance

Be it resolved that the agenda be adopted after the addition of the following items:

- 6.5 Telecommunication Services
- 12.4 Prescott-Russell Residence

- 12.5 Tourist Information Office Employees
- 12.6 Lease for the *Âge d'Or*, Litigation
- 12.7 Diffamation

Carried.

3. Disclosures of conflicts of interest

None.

4. Visitors

None.

5. Administration

5.1 Follow-up on last meetings (if needed)

The Treasurer asks for a meeting to finalize the budget – proposed date – March 20, 2017 at 6:00 p.m.

Élise Larocque confirms that the board had accepted the submitted documents for the non-unionized employees pay equity. She informs that a negotiation meeting was held on February 28, with the Volunteer Firefighters and another one is scheduled for the end of March.

6. Finance

6.1 Tax ratios

The Treasurer gives an update of the meeting with the UCPR. The Treasurers recommend a 2% gradual reduction per year for 10 years for “large industrial” in order to minimize the impact and to reach the recommended provincial threshold of 2.63.

Treasurers recommend also to maintain the tax rebate for vacant commercial and industrial premises.

6.2 Range of fairness for tax ratios

Michel Thibodeau, Presiding Officer has made calculations to determine the impact on the residential tax if the Province requires the range of fairness. According to his calculations, the residential would end up with an increase of approximately \$1,025,000.00 per year.

6.3 Current appeals to the Assessment Review Board

Discussion on the various appeals, including MPAC's decision to take into account depreciation of industrial buildings in the calculation of property assessment.

6.4 Lease with Le Chenail, Re: Costs for electricity and heating

Discussion on the costs sharing. The Treasurer will correct the distribution if required.

6.5 Telecommunication Services

The Treasurer advises the Committee that he has met with a firm that offered its services to analyze our telephone and cellular packages in order to find better prices. Its fee are 50% of savings for 24 months. He checked with the municipality The Nation who had used their services and indeed, there were substantial savings.

7. Clerk

7.1 Procedural By-law, Re: Recording of Council meetings

Moved by Jeanne Charlebois
Seconded by Johanne Portelance

Be it resolved to present an amendment to the Procedural By-law to regulate the audio and visual recording of Council meetings.

Carried.

8. Human Resources

8.1 Health and Safety (if required)

Élise Larocque advises the Committee regarding the manual she is working on for new employees that will include a section with links to online trainings.

9. By-law enforcement

None.

10. Questions Period

None.

11. Other items

None.

12. Closed meeting

Moved by Johanne Portelance

Seconded by Jeanne Charlebois

Be it resolved to hold a closed meeting at 2:10 p.m. to discuss items 5.1, 12.1 to 12.7.

Carried.

Moved by Johanne Portelance

Seconded by Jeanne Charlebois

Be it resolved to resume the meeting at 2:45 p.m.

Carried.

**** The meeting resumes in the conference room at the Mayor's office.**

Moved by Johanne Portelance

Seconded by Jeanne Charlebois

Be it resolved to hold a closed meeting at 2:50 p.m. to continue the discussion.

Carried.

Moved by Jeanne Charlebois

Seconded by Johanne Portelance

Be it resolved to resume the meeting at 3:45 p.m.

Carried.

12.1 Discussion on pay equity and internal equity

Moved by Jeanne Charlebois

Seconded by Johanne Portelance

Be it resolved to undertake the internal equity process for non-unionized positions with the services of Leadership Dynamiks.

12.2 Tenders for legal services

For discussion.

12.3 Salaries

For discussion.

12.4 Prescott and Russell Residence

For discussion.

12.5 Tourist Information Office Employees

For discussion.

12.6 Lease for the *Âge d'Or*, Litigation

For discussion.

12.7 Diffamation

For discussion.

13. Adjournment

Moved by Jeanne Charlebois

Seconded by Johanne Portelance

Be it resolved that the meeting be adjourned at 3:50 p.m.

Carried.

Michel Thibodeau, Presiding Officer

Christine Groulx, Clerk

Date:

Date: